

## Sample letter to a "new member" from the Temporary Contact

Mr./Ms. John/Mary Doe  
Inmate # 1234-56789

Today's Date

Dear John/Mary,

Your name was given to me by the Bridging the Gap coordinator. I would very much appreciate the opportunity of being a temporary contact for you and introducing you to A.A. meetings in our community. I have the information you provided the coordinator and understand you will be released on     (date)    .

Please write back to me through the BTG coordinator as soon as you are certain about the details of where and when you will be released and most importantly, to confirm your outside contact information. We can then work out the arrangements necessary to begin attending meetings and introducing you to your new A.A. friends in this community. I am looking forward to meeting with you.

Sincerely yours,