

Funding the Area 69 Web Servant ad-hock committee recommendation

Presented by LeAnn L., PI Chair - seconded by Keith M., Treatment Chair.

That the Area 69 Web Servant position and Newsletter Standing Chair position be joined to form a Communications Standing Chair position. Where the Communications Standing Chair would be the Area's Web Servant / Newsletter Editor and would be responsible for three sub-committees; the Website Committee, the Newsletter Committee, and the Translation Committee.

Area guidelines changes: 4.7 of the Area Guidelines be replaced with the following:

4.7 Communications - The Communications Chairperson serves as both the Area Web Servant and Newsletter Editor, and directs sub-committees; the Website committee, and the Translation committee. The Area Communications Chairperson:

A. Serves as chair of the Website Committee.

B. Guides the Area Newsletter Committee in their responsibilities;

(1) Solicits, writes and edits articles to be included in the Area Newsletter.

(2) Prepares and copies a newsletter for distribution at the Pre-Conference Assembly, Post-Conference Assembly, Fall Assembly, And Fall Workshop. In even years, the newsletter may be distributed at either the Fall Workshop or the December Area Committee Meeting / Pass the Gavel.

(3) An Internet appropriate version of the newsletter will be distributed using the website's list server as well as being published on the Area's website.

C. Guides the Translation Committee in their responsibilities;

(1) Translate the Area's business documents (meeting minutes, agenda, even fliers, Area motions, etc.) from English to Spanish And from Spanish to English where needed.

(2) Translates Officer, Standing Chair, District, and other reports submitted prior to Area business meetings.

(3) The translation committee will work with the Spanish speaking District and the host committees in providing English-Spanish translators at Area Assemblies. Additionally translators will be provided at other Area functions if requested by the Spanish speaking members.

D. Distributes the Area's business documents in cooperation with the Area Registrar and Secretary to those who have signed up to receive them via e-mail.

E. Attends all Area Assemblies, Workshops, and Committee Meetings.

F. Provides a written inventory of all Area property to the Alternate Delegate and to Archives each December at the Pass the Gavel or the Area Inventory Meeting.

4.8 of the Area Guidelines be replaced with the following:

4. Public Information

H. Serves as member of the Area web committee.

Financial impact: NONE! The existing Newsletter budget would be transferred to the Communications budget along with the \$100.00 of the PI budget currently allocated to the website.

* The committee also recommends that section 4.0 Standing Chair Committees, be renumbered to keep them in alphabetical order.